

REPUBLIC OF VANUATU

COMPANIES ACT NO. 25 OF 2012

Companies Regulations Order No. 114 of 2015

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REPUBLIC OF VANUATU

COMPANIES ACT NO. 25 OF 2012

Companies (Forms and Fees) Regulation Order No. 114 of 2015

In exercise of the powers conferred on me by subsection 207(1) of the Companies Act No. 25 of 2012, I, the Honourable WILLIE JIMMY TAPANGARARUA Minister of Finance and Economic Management, make the following Regulation.

To provide for forms and fees for the administration of companies and to prescribe reporting requirements.

PART 1 - PRELIMINARY

1 Interpretation

In this Regulation, unless the contrary intention appears:

Act means the Companies Act No. 25 of 2012;

director includes a person occupying the position of director of the company by whatever name called but does not include a receiver;

Registrar means the Registrar of Companies appointed under section 170 of the Act;

2 Office hours

The office of the Registrar of Companies is to be open to the public for the transaction of business on every working day, with the exception of Public Holidays, during such hours as the Registrar fixes from time to time, either generally or in any particular case.

PART 2 – FORMS, FEES AND GENERAL REQUIREMENT OF DOCUMENTS

3 Forms

- (1) The prescribed forms are set out in Schedule 1.
- (2) All directors of companies must:
 - (a) provide the Registrar with a valid email address and mobile phone number for the purposes of receiving notifications by the office of the Registrar; and
 - (b) notify the registrar of any changes to the email address or mobile phone number.
- (3) All directors and shareholders who are not citizens of Vanuatu must provide a copy of their passport when incorporating a company or when requested to do so by the Registrar.

4 Fees

- (1) The prescribed fees are set out in Part 1 of Schedule 2.
- (2) All prescribed fees required to be paid under this Regulation must be paid to the Registrar.

5 Penalties

- (1) Where an applicant fails to deliver to the Register any document within the time required under the Act, that applicant is liable to pay a fine as set out in Part 2 of Schedule 2.
- (2) Despite subclause 5(1), the Registrar may waive wholly or partly the fine under subclause (1) where:
 - (a) the Registrar is satisfied that the omission to deliver the document within the time limit was due to an oversight; or
 - (b) it is just and equitable to do so.
- (3) Subject to subclause (2), the Registrar may require a person referred to in subsection 150(3) of the Act to pay outstanding fees and penalties prior to restoring a company to the Vanuatu register under subsection 150(1).

6 General requirements for documents

- (1) All documents prepared to be registered or to be delivered, sent, or forwarded to the Registrar must be easily readable.
- (2) If a document is required to be signed:
 - (a) the signature must be an original signature; and
 - (b) the name of the signatory must be clearly typed, printed, stamped, or written adjacent to the original signature.
- (3) The Registrar may accept documents in electronic form, and may determine the requirements, including any requirements in respect of signature that applies in respect of documents provided in electronic form.
- (4) Subclauses (1) and (2), and clause 5 apply to documents provided in electronic form subject to any modifications determined by the Registrar.

PART 3 – ANNUAL REPORT AND FINANCIAL STATEMENTS

Division 1 - Annual report (Section 55 Companies Act 2012)

7 Contents of annual report for public companies

- (1) Every annual report for a public company must state:
 - (a) in respect of each director or former director of the company, the total of the remuneration and the value of other benefits received by that director or former director of the company during the accounting period; and
 - (b) the total amount of donations made by the company during the accounting period; and
 - (c) the amounts payable by the company to the person or firm holding office as auditor of the company as audit fees and as a separate item, fees payable by the company for other services provided by that person or firm.
- (2) A company that is required to include group financial statements in its annual report must include, in relation to its subsidiaries, the information specified in subclause (1).
- (3) Despite subclauses (1), the annual report of a company may not be in compliance with paragraphs (1)(a) to (c) if, and to the extent that, shareholders unanimously resolve that the report should not comply with such provisions.

Division 2 - Financial statements

8 Form of financial statements

- (1) All financial statements of a company prepared for the purposes of the Act:
 - (a) must comply with the International Accounting Standards, as amended from time to time by the relevant international governing body overseeing those standards or if the financial statements of a public company do not comply with international accounting standards, must state how and why the financial statements do not comply with those accounting standards; and

- (b) may contain any other information that the board of the company considers to be appropriate for inclusion in the financial statements.
- (2) Where a company must comply with sections 126-129 of the Act, the Company must provide a copy of the audited financial statements of the company to the Registrar within 30 days of the audited statements and audit report being provided to the company.

PART 4 – OVERSEAS COMPANIES

9 Certificate of good standing

Where an application for registration of an overseas company is completed under the Act the application must be accompanied by a certificate of good standing or equivalent document which indicates the country in which the overseas company has been incorporated.

PART 5 - RE-REGISTRATION

10 Re-registration under section 209

A certificate of re-registration of a company may take the form of a certificate of incorporation provided that the certificate refers to the company's date of re-registration.

11 Commencement

This Regulation commences on 31 August 2015.

Made at Port Vila this	28	day of _	08	, 2015 OF the
				SUBJECT OF THE PARTY OF THE PAR
W	7		2	* * *
Honourable WILLIE J.	IMMY T	TAPANGA	RARUA	MINISTER
Minister of Finance and	l Econor	mic Manag	gement	OUE DE VELLE

SCHEDULE 1

(Regulation 4)

FORMS

Form 1 | Application for registration of a company

Section 6 Companies Act 2012

Note

If there is insufficient space on the form to supply the required information, attach a separate sheet containing the information set out in the prescribed format.

The information on this form must be either typewritten or printed legibly.

Name of proposed company	
Company Type Priva Community Company	ete Company Public Company
Model rules for private companies, s	bly to the proposed company? Yes No Ingle shareholder private companies, public companies, and community companies are contained in mies Act 2012. If model rules do not apply, you must attach a copy of the company's rules (these were der the old company law).
Address of registered office Must be a physical address in Vanuatu. Must not be a PO Box or Private Bag address.	
	Province or Municipality.
Postal address Where communications from the Registrar may be sent (eg PO Box). May be the same as the registered office only if the postal	Postal address.
service delivers to that address.	Province or Municipality:
	Email address:
4 Dimesters	

4. Directors

The following persons (at least one of which must be a natural person) are the directors of the proposed company. All of the following named directors have consented to act in that capacity. Note: If there are more than three directors, attach a separate sheet containing the information set out in the prescribed format.

Full legal name: Physical address. Postal address. Mobile Phone:	7	Registration number (if a registered entity). Email: Gender (if a natural person): Nationalities jurisdictions.
---	---	---

5. Shareholders

The following person(s) are the shareholder(s) of the proposed company. The Applicant attests that the person(s) shown as shareholder(s) has/have consented to act in this capacity.

Full legal name:
Physical address:
Postal address:
Mobile Phone:

Full legal name:
Physical address:
Mobile Phone:

Registration number (if a registered entity):
Email:
Gender (if a natural person):
Nationalities/jurisdictions:

Registration number (if a registered entity):
Email:
Gender (if a natural person):
Nationalities/jurisdictions:

Registration number (if a registered entity):
Email:
Cender (if a natural person):
Nationalities/jurisdictions:

- 1. If there are more than three shareholders, attach a separate sheet containing the information set out in the prescribed format. All names should be written in BLOCK letters.
- 2. If the shareholder is a natural person, provide their first name followed by their surname. If the shareholder is a registered entity (such as another company), provide the entity name and registration number.
- 3. If shares are jointly held, provide the particulars of each shareholder within a single box below. Separate the details with a comma.

Number of shares: Name(s) of shareholder(s);	Registration number (if a registered entity): Gender (if a natural person):
	Nationality/jurisdiction of shareholder:

Number of shares,	Registration number (if a registered entity):
Name(s) of shareholder(s):	Gender (if a natural person): Nationality/jurisdiction of shareholder:
Number of shares:	Registration number (if a
Namets1 of shareholder(s):	registered entity) Gender (if a natural person). Nationality/jurisdiction of shareholder:
otal number of shares:	
s there more than one class of shares for this company	? Yes No
f yes, attach a separate sheet that sets out the particular. Community Company	rs of the different classes of shares.
Fyes, attach a separate sheet that sets out the particular Community Company The proposed company is a community company, plest community interest is an interest which benefits the community and	
f yes, attach a separate sheet that sets out the particular Community Company The proposed company is a community company, pless Community interest is an interest which benefits the community and	rs of the different classes of shares. ase provide a statement describing the community interest d which a reasonable person might consider that it is being carried on fo
f yes, attach a separate sheet that sets out the particular community Company f the proposed company is a community company, plead community interest is an interest which benefits the community and	rs of the different classes of shares. ase provide a statement describing the community interest d which a reasonable person might consider that it is being carried on fo
fyes, attach a separate sheet that sets out the particular Community Company f the proposed company is a community company, pled community interest is an interest which benefits the community and the benefit of the community.	rs of the different classes of shares. ase provide a statement describing the community interest d which a reasonable person might consider that it is being carried on fo
Community Company The proposed company is a community company, plead community interest is an interest which benefits the community and the benefit of the community. Applicant(s) There there is more than one applicant, each must provide their full communication, please provide a regularly used email address. In the	ase provide a statement describing the community interest d which a reasonable person might consider that it is being carried on fo
Applicant(s) Applicant(s) There there is more than one applicant, each must provide their full communication, please provide a regularly used email address. In the LOCK letters.	ase provide a statement describing the community interest d which a reasonable person might consider that it is being carried on fo
Community Company f the proposed company is a community company, pled community interest is an interest which benefits the community and the benefit of the community. Applicant(s) There there is more than one applicant, each must provide their full communication, please provide a regularly used email address. In the LOCK letters.	ase provide a statement describing the community interest d which a reasonable person might consider that it is being carried on fo
Community Company The proposed company is a community company, plead community interest is an interest which benefits the community and the benefit of the community. Applicant(s) There there is more than one applicant, each must provide their full immunication, please provide a regularly used email address. In the LOCK letters. Full legal name of applicant:	ase provide a statement describing the community interest d which a reasonable person might consider that it is being carried on fo
Community Company If the proposed company is a community company, plead community interest is an interest which benefits the community and the benefit of the community. Applicant(s) There there is more than one applicant, each must provide their full communication, please provide a regularly used email address. In the LOCK letters. Full legal name of applicant: Postal address of applicant:	ase provide a statement describing the community interest d which a reasonable person might consider that it is being carried on for the consideration of the cons
f yes, attach a separate sheet that sets out the particular Community Company f the proposed company is a community company, plet community interest is an interest which benefits the community and the benefit of the community. Applicant(s) There there is more than one applicant, each must provide their full	ase provide a statement describing the community interest d which a reasonable person might consider that it is being carried on for the consideration of the cons

Please indicate	(circle or underline)	the primary sector	rs your company	operates in

- Agriculture, forestry, and fishing
- Mining and quarrying
- Manufacturing
- Electricity, gas, steam, and air conditioning supply
- Water supply; sewerage, waste management, and remediation activities
- Construction
- Wholesale and retail trade; repair of motor vehicles and motorcycles
- Transportation and storage
- Accommodation and food service activities
- Information and communication
- Financial and insurance activities
- Real estate activities
- Professional, scientific, and technical activities
- Administrative and support service activities
- Public administration and defence; compulsory social security
- Education

9. Lodged by

- Human health and social work activities
- Arts, entertainment, and recreation
- Other service activities
- Activities of households as employers; undifferentiated goods- and services-producing activities of households for own use
- Activities of extraterritorial organizations and bodies

Other contact details:
Telephone:
Email (optional):
el rules in the Schedules to the Companies Act 2012. 's rules are the model rules.
ey are non-citizens of Vanuatu]

Form 2 | Application of public company to become a private company Section 9 Companies Act 2012 Note If there is insufficient space on the form to supply the required information, attach a separate sheet containing the information set out in the prescribed format. The information on this form must be either typewritten or printed legibly. 1. Name of existing company 2. Existing company number 3. The existing public company applies to become a private company: Yes No 4. Do the model rules apply to the proposed private company? Yes No Model rules for private companies are contained in the Schedules Companies Act 2012. If model rules do not apply, you must attach a copy of the company's rules (these were known as the Articles of Association under the old company law). 5. Shareholders By submitting this form, the company confirms that there are no more than 50 shareholders of the company. 6. Applicant(s) Where there is more than one applicant, each must provide their full legal name and postal address. As email will be the main form of communication, please provide a regularly used email address. 7. Lodged by Full legal name of applicant (being the name of the public company): Postal address of applicant: Signature (of director/directors): Email address of applicant: Date (dd/mm/yyyy): Address Telephone: Email (optional):

	Checklist
The	following must accompany this form:
-	A copy of the company rules, if they differ from the model rules in the Schedules to the Companies Act 2012. Notes: This must be certified, by at least one applicant, as the rules of the company. You do not need to submit a copy if the company's rules are the model rules.
	The prescribed fee
	ise deliver documents to Vanuatu Financial Services Commission, Companies House, Rue Bougainville, PMB 9023,

Form 3 Application of private company Section 9 Companies Act 2012	y to become a public company
Note If there is insufficient space on the form to supply the re attach a separate sheet containing the information set o the prescribed format.	
The information on this form must be either typewritten	or printed legibly.
Name of existing company	
2. Existing company number	
of the company's rules (these were known as the Articles of Asso 5. Applicant(s) Where there is more than one applicant, each must provide their	ic company? Yes No
6. Lodged by	
Name:	Other contact details:
Address:	Telephone:
	Email (optional):
7. Checklist The following must accompany this form:	
A copy of the company rules, if they differ from the	model rules in the Schedules to the Companies Act 2012. nt, as the rules of the company. You do not need to submit a copy if the

SCHEDULE ISCHEDULE I FORMS	
The prescribed fee	
Please deliver documents to Vanuatu Finance	ial Services Commission, Companies House, Rue Bougainville, PMB 9023, Port Vila Efate, Vanuatu

Form 4 | Application of private company to become a community company Section 9 Companies Act 2012

Note

If there is insufficient space on the form to supply the required information, attach a separate sheet containing the information set out in the prescribed format.

The information on this form must be either typewritten or printed legibly.

Name of existing company	
2. Existing company number	
The existing private company applies to be principal objective is to promote the communication.	ecome a community company and confirms its inity interest:
4. Do the Model Rules apply to the proposed Model rules for private companies are contained in the Schedules Coa copy of the company's rules (these were known as the Articles of A. 5. Community Company If the proposed company is a community company, ple A community interest is an interest which benefits the community and benefit of the community.	ompanies Act 2012. If model rules do not apply, you must attach ssociation under the old company law).
Full legal name of applicant (being the name of the private company	9:
Postal address of applicant:	Signature (of director/directors):
Email address of applicant	Date (dd/mm/yyyy):
(Applicant(s)	

Applicant(s)

Where there is more than one applicant, each must provide their full legal name and postal address. As email will be the main form of communication, please provide a regularly used email address. In the case of a natural person, please give first name(s) following by surname in BLOCK letters.

Name:	Other contact details:
Address:	Telephone:
	Email (optional):
8. Checklist The following must accompany this fo	orm.
A copy of the company rules, if they	differ from the model rules in the Schedules to the Companies Act 2012. Past one applicant, as the rules of the company. You do not need to submit a copy if the
The prescribed fee	

Please deliver documents to Vanuatu Financial Services Commission, Companies House, Rue Bougainville, PMB 9023, Port Vila Efate, Vanuatu

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5. Checklist

Form 5 Application to change name of com Section 11 Companies Act 2012	npany	
Notes The information on this form must be either typewritten or printed legibly.		
The application must be made by a person authorised under the rules of the company, or by a director of a company with the approval of the board.		
Present company name		Company number
1. Proposed company name	2000 - TO	
Name:	Signature:	
Print first name(s) followed by surname in BLOCK letted. Designation: Director Authorised person 3. Applicant(s) Where there is more than one applicant, each must provide their full lecommunication, please provide a regularly used email address. In the BLOCK letters.	Date (dd/mm/yyyy):	s email will be the main form of give first name(s) following by surname in
Full legal name of applicant (being the current name of the company) Postal address of applicant:		Signature (of director/directors):
Email address of applicant:		Date (dd/mm/yyyy):
4. Lodged by	Other	contact details:
Name:		contact details:
Address:	Telephone:	
	Email (optional):

The following must accompany this form:	
The prescribed fee	
Please deliver documents to Vanuatu Financial Services Commission, Com Port Vila, Efate, Vanuatu	panies House, Rue Bougainville, PMB 9023,

Form 6 Notice of adoption or alteration of rule Section 14 Companies Act 2012	les		
Notes The information on this form must be either typewritten o printed legibly.	r		
Company name			Company number
1. Rules The above named company has adopted model rules* OR	*		
altered its rules.			
Effective date of alteration/adoption** (dd/mm/yyyy):	/	1	
* Model rules for private companies, single shareholder private composite Schedules 1, 2, 3, and 4 of the Companies Act 2012. ** This form must be submitted to VFSC within 10 working days of adoption of the companies of the companies of the companies and the companies of the c			oanies are contained in
2. Signed by director or authorised person			
Name:	Signatu	re:	
Print first name(s) followed by surname in BLOCK letters			
Designation: Director Authorised person	Date:		1
3. Lodged by			
Name:	Oth	er contact details	:
Address:	Telephone:		
	Email (option	nal):	

SCHEDULE	1SCHEDULE	1
FORMS		

4. Checklist
The following must accompany this form:
A copy of the rules (or alteration) is attached to this notice. However, if the new rules are the model rules, then they do not have to be attached to this notice.
The prescribed fee
Please deliver documents to Vanuatu Financial Services Commission, Companies House, Rue Bougainville, PMB 9023,
Port Vila, Efate, Vanuatu

Form 7 Notice of Sections 18 and 121,				ffice						
Notes The information on t printed legibly.	his form I	must be eit	ther typew	ritten or						
Company name			***************************************			anne Portanto de			Company	number
					e					
1. New address of re	egistered	office								
Must be a physical addres Vanuatu. Must not be a P Private Bag address.										
		Province or	Municipality							
2. Director Autho	risation	l		***************************************					***************************************	***************************************
The directors confirm	they aut	horise the	change in	registered	office:	Yes			No	
			Impo	rtant infor	matio	n				
 A company n The registere Box or a P If the registe person, you 	ed office r rivate Ba red office	may be at t g. e is at the c	the compar	ny's place o	artere	d accoun	tants, law pr	actition	ers, or an	y other
 any 	working date spec	days after cified in th	this notice e notice as	is registere	d with	h the cha	strar; or ange is to be	effective	e, so long	; as it is
4. Effective date							1		/	
The change in registe notice is registered 5. Signed by director				s effect on	(dd/mm/	′уууу):	Must be at lea	st 5 worki	ing days aft	er this
Name:				***************************************		Signati	ure:			
······				***************************************						

Print first name(s) followed by surname in BLOCK letters Designation: Director Authorised person	Date (dd/mm/yyyy):	/	/
4. Lodged by Name:	Other con	tact details:	
Address:	Telephone:		
	Email :		
5. Checklist			
The following must accompany this form:			
The prescribed fee			

Form 7A Notice of char Section 18, Companies Act 2012				
Notes The information on this form m printed legibly.	ust be either typewritten	or		
Company name			_	Company number
		,		
1. Postal address				
Postal address to which communications from the Registrar may be sent (eg PO Box)	Postal address	39		
	Province or Municipality:			
	Email address (optional):			
- 6	3 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	information		*
 The registered office m Box or a Private Bag. If the registered office i 	a registered office in Vanuay be at the company's possible sat the office of any firm tate the particulars of the	lace of business or an of chartered account	ants, law practiti	oners, or any other
five working dayany date speci	egistered office will be ef ays after this notice is reg fied in the notice as the d ays after the date this not	istered with the Regis ate on which the char		tive, so long as it is
2. Effective date The change in registered office of	of the company takes effect	ct on (dd/mm/yyyy):	1	/

notice is registered 3. Signed by director or authorised person	Must be at least 5 working days after this			
Name:	Signature:			
Print first name(s) followed by surname in BLOCK letters Designation: Director Authorised person	Date (dd/mm/yyyy): / /			
. Lodged by Name:	Other contact details:			
Address:	Telephone:			
	Email:			
Please deliver documents to Vanuatu Financial Services Comport Vila, Efate	mission, Companies House, Rue Bougainville, PMB 902.			

Form 8 Notice of issue of share Section 25 and 121, Companies Act 20.		
section 25 and 121, companies Act 20.	12	
Notes		
If there is insufficient space on the form		
information, attach a separate sheet of	ontaining the information set	
out in the prescribed format.		
The information on this form must be	either tynewritten or	
printed legibly.	ordici typewitten of	
Company name		Company number
1. Issue of shares		-
	Number of company share	s prior to this issue
0.4 - 4 - 4 - 4 - 4 - 4 - 4 - 4	1 64 : 61	
	ulars of the issue of shares by the above	named company:
Class of shares (if more than 1	Number of shares	Date of issuance* (dd/mm/yyyy)
class)		Date of issuance (dayning) yyyyy
	CL	
	Shares in this	ssuance
Tot	tal company shares after this issuance [a	+ b = c]
Is there more than one class of shares for	or this company? Yes No	
If yes, attach a separate sheet that sets of	out the particulars of the different classes	of shares
 The date of issuance must be within 10 we 	orking days of submitting this notice. A sh	are is issued on the date the name of the
shareholder is entered onto the share registe	r.	
2. Identification of shareholder(s) rec	eiving shares	
(0) 100	Serving shares	
Number of shares:		Registration number (if a
		registered entity)
Nume(s) of shareholder(s):		
rame(s) of shareholders).		Gender (if a natural person).
		Nationality/jurisdiction of
		shareholder

Name:	Signature:		
Print first name(s) followed by surname in BLOCK letters	***************************************		
Designation: Director or Authorised person	Date* (dd/mm/yyyy):	/	/
issuance of the shares. 4. Lodged by	* Must	be within 10 wor	king days after the
Name:	Other cor	itact details:	
=	Other cor	ntact details:	
Name:		ntact details:	
Name: Address:	Telephone:	ntact details:	
Name:	Telephone:	ntact details:	

Form 9 Notice of acquisiti Section 30 and 121, Companies Ad		ı shares			
Notes			For office a		
If there is insufficient space on the for attach a separate sheet containing the the prescribed format.	rm to supply the required information set out in	mation,		***************************************	
The information on this form must be printed legibly.	either typewritten or		Pla	ce barcode he	ere
Company name				Comp	any numbe
			El .		
1. Acquisition of shares			rior to this acq		(a)
Set out in the table below are the p Name of person(s) from whom shares acquired*	Class of share acquired (if more than one class)	Number of acquired		Date of acqu (dd/mm/yyy	isition**
In the case of a natural person give st * The date of acquisition must be within	urname in BLOCK letters followed in 10 working days of the date of sub	mitting this notice	e. ares in this acq	uisition	(b)
		Total com	pany shares (a	a-b = c)	(c)
2. Solvency statement The Company has reasonable grou est.	nds to believe that after the a	acquisition, the	e company wil	ll satisfy the s	olvency
Yes No					
No					

3. Signed by director or authorised person			
Name:	Signature:		
Print first name(s) followed by surname in BLOCK letters			
Designation: Director Authorised person	Date* (dd/mm/yyyy):	1	- /
	*Must be no me acquisition of the		ing days after the
4. Lodged by			
Name:	Other con	tact details:	
Address:	Telephone:		
	Email:		
5. Checklist The following must accompany this form:			
The prescribed fee			

Form 10 Notice of redemp Sections 34 and 121, Companies Ad		For	r office use only	
If there is insufficient space on the for attach a separate sheet containing the the prescribed format.		nation,	Place barcode he.	re
The information on this form must be printed legibly.	either typewritten or			
Company name			Compa	any numbe
Redemption of shares Set out in the table below are the particular to the part	C articulars of the redemption	ompany shares pric	or to redemption ovenamed company.	[a]
Name of person(s) from whom shares redeemed*	Class of share redeemed	Number of share redeemed	S Date of reden (dd/mm/yyyy	* .
		The state of the s		
In the case of a natural person, give su The date of redemption must be within				
	•		this redemption	[b]
2. Solvency statement		Total company	shares (a-b = c)	[c]
The Company has reasonable groun	nds to believe that after the re	edemption, the com	pany will satisfy the so	olvency
Yes No		*		
No				

3. Signed by director or authorised person		
Name:	Signature:	
Print first name(s) followed by surname in BLOCK letters		
Designation: Director Authorised person Da	ate* (dd/mm/yyyy): / /	
	* Must be no more than 10 working days after to of redemption of the shares	he dat
4. Lodged by		
Name	Other contact details:	
Address:	Telephone:	
	Email:	
5. Checklist		
The following must accompany this form:		
The prescribed fee		
**		

5. Checklist

Form 11 | Notice of transfer of shares in company Sections 37 and 121, Companies Act 2012 Notes If there is insufficient space on the form to supply the required information, attach a separate sheet containing the information set out in the prescribed format. The information on this form must be either typewritten or printed legibly. Company name Company number 1. Transfer of shares Set out in the table below are the particulars of the transfer of shares by the abovenamed company: Name of person(s) Number of shares Date of transfer** Name of person(s) Class of share who has received transferred (dd/mm/yyyy) from whom shares transferred (if the shares were transferred* applicable) In the case of a natural person, give surname in BLOCK letters followed by first name(s). The date of transfer must be within 10 days of the date of submitting this notice. 3. Signed by director or authorised person Name: Signature: Print first name(s) followed by surname in BLOCK letters. Designation: Director Date* (dd/mm/yyyy): Authorised person * Must be no more than 10 working days after the date of transfer of the shares. 4. Lodged by Other contact details: Name: Telephone: Address: Email:

SCHEDULE 1SCHEDULE 1 FORMS	
The following must accompany this form:	
The prescribed fee	
Please deliver documents to Vanuatu Financia	al Services Commission, Companies House, Rue Bougainville, PMB 9023, Port Vila, Efate, Vanuatu

Form 11A | Notice of change of shareholder particulars

Notes

If there is insufficient space on the form to supply the required information, attach a separate sheet containing the information set out in the prescribed format.

The information on this form must be either typewritten or printed legibly.

There is no fee to file this notice with the Registrar.

Company name number	Company
1. Change in particulars of an existing shareh	older
 Complete each section below as a 	pplicable for a shareholder that is an individual:
Shareholder's former surname	Shareholder's new surname
The state of the s	
Shareholder's former first name(s)	Shareholder's new first name(s)
b. Complete each section below as a	pplicable for a shareholder that is a registered entity:
Shareholder's former registered name	Shareholder's new registered name
b. Complete each section below as a Shareholder's former registered name Shareholder's former registered jurisdiction	
Shareholder's former registered name	Shareholder's new registered name
Shareholder's former registered name Shareholder's former registered jurisdiction	Shareholder's new registered name Shareholder's new registered jurisdiction

Designation: Director Authorised	d person	Date* (dd/mm/yyyy):	1	/
4. Lodged by		* Must be no me	ore than 10 work of transfer of the	ing days after the date shares.
Name:		Other cor	tact details:	
Address:		Telephone:		
		Email:		
MAL SALCONA / (V-1)				

Form 12 | Notice of change of directors and particulars of directors

Section 85 Companies Act 2012

Notes

If there is insufficient space on the form to supply the required information, attach a separate sheet containing the information set out in the prescribed format.

The information on this form must be either typewritten or printed legibly.

For Section 1 (Notice of change of directors) complete only the subsections that apply. In all cases, complete section 2 (Change in particulars of directors).

There is no fee to file this notice with the Registrar.

Company name number		Company
	-	
Section 1—Notice of change of directors 1. Director(s) ceasing to hold office: Note: A change in directors must be notified to VFSC will be company first becoming aware of the change if the	thin 20 working days of the appoi e director dies, changes names, or	ntment or resignation of the director, changes physical or postal addresse
Full legal name: Physical address: Postal address: Mobile Phone:	Reg Emi Gen	istration number (if a registered entity):
Full legal name: Physical address: Postal address: Mobile Phone:	Ema Gen	istration number (if a registered entity): nil: der (if a natural person); onalities/jurisdictions:
~		
Please provide information in BLOCK letters.		
2. Appointment of new director(s) The following persons have consented to be director Note: Director's consent forms are not required to be set records and be produced if requested by the Registrar.	ors of the company as at the dant to the Registrar of Companies,	te of appointment. but must be held in the company's
Full logal name: Physical address; Postal address; Mobile Phone:	Ema Gen	stration number (if a registered entity); il: der (if a natural person); onalities/jurisdictions:

Full legal name: Physical address: Postal address: Mobile Phone:	Registration number (if a registered entity): Email: Gender (if a natural person): Nationalities/jurisdictions:
Section 2—Change in particulars of the e 3. Change of director's name Complete the below information if an existi	
Director's former surname	Director's new surname
Former given name(s) (if applicable)	New first name(s) (if applicable)
4. Change of director's physical or postal Complete the below information if an existing Name of director	address ing director has changed their physical or postal address.
Former physical address:	New physical address:
*	
on which this notice is signed. Print the info	ostal addresses of the directors of the abovenamed company at the dat ormation in BLOCK letters. separate sheet containing the information set out in the prescribed format. Registration number (if a registered entity):
Mobile Phone:	Email: Gender (if a natural person); Nationalities/juristhetions:
Full legal name; Physical address; Postal address; Mobile Phone:	Registration number (if a registered entity): Email: Gender (if a natural person): Nationaliries/jurisdictions;
	Registration number (if a registered entity): Email: Gender (if a natural person); Nationalitics/jurisdictions.

Full legal name. Physical address. Postal address. Mobile Phone:			
Pittl legal name: Pitysieal address: Postul address: Mobile Phone:	Ema Gene	stration number (if a re il; der (if a natural person) onalities jurisdictions:	
*Note: A change in directors must be notified to VFSC within 20 working director, or the company first becoming aware of the change if the directed addresses. 5. Signed by director or authorised person	g days of the a or dies, change	ppointment or res es names, or chan	ignation of the ges physical or postal
Name:	Signature	e:	
Print first name(s) followed by surname in BLOCK letters.	······································		
Designation: Director Authorised person Date*	(dd/mm/yyyy):	1	1
	* Must be	no more than 10 wo of transfer of th	rking days after the date e shares.
6. Lodged by			
Name:	Othe	r contact details:	
Address:	Telephone:		
	Email:		
7. Checklist The following must accompany this notice:			
Identification of directors (who are natural persons)			

SCHEDULE 1 SCHEDULE 1

Form 13 Notice of location or change in location of Section 113, Companies Act 2012 Notes		For office use only Document number Place barcode here	
The information on this form must be either typewritten or printed legibly in BLOCK letters.			
Company name			Company number
	dress of company records on 113 of the Companies Act provides:		
(1)	A company must keep the following documents at it	ts registered office*:	

- (a) the rules of the company;
- (b) minutes of all meetings and resolutions of shareholders within the last 7 years;
- minutes of all meetings and resolutions of directors and directors' committees within the last 7 years;
- a consent by each person named as a director to act as a director of the company in the prescribed form as well as the full names and physical and postal addresses of the current directors;
- (e) copies of all written communications to all shareholders or all holders of the same class of shares during the last 7 years, including annual reports;
- (f) the accounting records required under section 124 for the current accounting period and for the last 7 completed accounting periods of the company;
- (g) copies of all financial statements required to be completed under section 125 for the last 7 completed accounting periods of the company; and
- (h) the share register.
- (2) The references in paragraphs (1)(b), (c), and (e) to 7 years and the references in paragraphs (1)(f) and (g) to 7 completed accounting periods, include any lesser periods that the Registrar may approve by notice in writing to the company.

- (3) The company records referred to in this section may be kept at a place in Vanuatu other than the company's registered office, provided that notice of that place is given to the Registrar in accordance with subsection (4).
- (4) If any company records are not kept at the registered office of the company, or the place at which they are kept is changed, the company must ensure that within 10 working days of their first being kept elsewhere or moved, as the case may be, the Registrar must be given notice of the place where the records are kept.
- (5) If a company fails to comply with subsection (1) or (4), the company commits an offence and is liable on conviction to a fine not exceeding VT25,000.
- * If the company stores its company records in a location other than its registered office, attach a sheet to this form that sets forth the particulars of the location.

2. New Location of Company Records:	
Note: the company <u>must</u> be kept in Vanuatu. The address identify the office or firm at which the records are kept. <u>A</u>	PO Box address is not sufficient.
Date company records were stored in a location other than / 4. Signed by director or authorised person I certify that the information in this form is true and correct	the registered office
Name: Print first name(s) followed by surname in BLOCK letters	Signature:
Designation: Director Authorised person Date 5. Lodged by	ate (dd/mm/yyyy): / /
Name: Address:	Other contact details: Telephone:
	Email:

SCHEDULE 1 SCHEDULE 1 FORMS		
	74	
6. Checklist		
The following must accompany this notice:		
The prescribed fee		

Form 14 | Annual return

Section 119, Companies Act 2012

Notes

If there is insufficient space on the form to supply the required information, attach a separate sheet containing the information set out in the prescribed format.

The information on this form must be either typewritten or printed legibly.

Company name number			Company
Date of annual return This must be a date within th	e month allocated by the Re	gistrar for filing your ann	ual return.
Date (dd/mm/yyyy):	4	/	
2. Addresses			
There are no chang	ges in addresses (tick this bo	ox if applicable and skip t	to item 4).
If there are changes to any a	ddresses, update the inform	nation below.	
a. Address of registered offic Note: <u>Must</u> be a physical address		r a PO Box or Private Bag ad	dress.
	0.08		
Province or Municipality:	5		
b. Postal Address			-
	same as the registered office	e address	
OR			
The postal address to whi	ich communications from th	e Registrar may be sent is	set out below.
Province:			

	· · · · · · · · · · · · · · · · · · ·
Email:	

3. Records

Complete if any of the records described in section 113(4) of the Companies Act 2012 are not kept at the company's registered office. Otherwise, go to 4. Directors.

Description of records	Address of place where records kept	

4. Directors

Instructions for completing director information

- 1. If there are <u>more than four</u> existing directors, attach a separate sheet containing the information set out in the prescribed format. All names should be printed in BLOCK letters.
- 2. If there has been a change in directors (appointment or cessation) or a change in the details of an existing director, form 12 must be submitted together with this annual return.
- 3. The following persons are confirmed as the directors of the company as at the date of the annual return:

Note: If there are more than four directors, please attach a separate sheet containing the information set out in the prescribed format.

Full legal name*:	
Full legal name*:	
Full legal name*:	
Full legal name*:	

5. Shareholders

Instructions for completing shareholder information

- 1. If there are <u>more than four</u> existing shareholders, attach a separate sheet containing the information set out in the prescribed format. All names should be printed in BLOCK letters.
- 2. If there has been a change in shareholders or a change in the details of an existing shareholder, <u>a form 8, 9, 10, 11</u> or 11A, as relevant, must be submitted together with this annual return.
- 3. The following persons are confirmed as the shareholders of the company as at the date of the annual return:

Note: If there are more than four shareholders, please attach a separate sheet containing the information set out in the prescribed format.

Print first name(s) followed by surname in BLOCK letters.

Full name ⁶	Class of shares (if relevant):
	Number of shares held in each class:
Full name [®]	Class of shares (if relevant):
	Number of shares held in each class
Full name*	Class of shares (if relevant):
	Number of shares held in each class
Full name*	Class of shares (if relevant):
	Number of shares held in each class.

6. Community Company requirements

If your company is a community company, you must attach a copy of the Community Company report required under section 169 of the Companies Act 2012.

7. Business Sector

Please indicate (circle or underline) the primary sector your company operates in:

- Agriculture, forestry, and fishing
- Mining and quarrying
- Manufacturing
- Electricity, gas, steam, and air conditioning supply
- Water supply; sewerage, waste management, and remediation activities
- Construction
- Wholesale and retail trade; repair of motor vehicles and motorcycles
- Transportation and storage
- Accommodation and food service activities
- Information and communication
- Financial and insurance activities
- Real estate activities
- Professional, scientific, and technical activities
- Administrative and support service activities
- Public administration and defence; compulsory social security
- Education
- Human health and social work activities
- Arts, entertainment, and recreation
- Other service activities
- Activities of households as employers; undifferentiated goods- and services-producing activities of households for own use
- Activities of extraterritorial organizations and bodies

^{*} In the case of a natural person, print first name(s) followed by surname in BLOCK letters.

Address: Telephone: Email (optional): 9. Checklist The following must accompany this form: The prescribed fee If your company is a community company, a copy of the required report.		Other contact details:	
Checklist The following must accompany this form: The prescribed fee		Telephone:	
The following must accompany this form: The prescribed fee		Email (optional):	
The prescribed fee			
If your company is a community company, a copy of the required report.			
35 cm - 2 strongs 10-2 cours production of the 10 cm of	required repo	ort.	
	2000- 2 3100-201-2110-2000		

Form 15 Application for registration of amalgamation proposal Section 136 Companies Act 2012	For office use only Document number
Note If there is insufficient space on the form to supply the required information, attach a separate sheet containing the information set out in the prescribed format.	Place barcode here
The information on this form must be either typewritten or printed legibly.	
1. Names and registration numbers of companies participati	ng in amalgamation
Name of company number	Registration
Name of company number	Registration
Name of company number	Registration
Name of company number	Registration
Note: If more than four companies are participating in the amalgamation, attach a out in the prescribed format for all such companies. All names should be in BLOCK. Name of amalgamated company	separate sheet containing the information set (letter format.
2. Name of amalgamated company	Lietter jormat.

3. Date of amalgamation (if a	pplicable)			
Date (dd/mm/yyyy):	1	/		
proposal. The date must be the do	ate this form is sub- late of submission of mation was receive	mitted to the Regis of this Form to the	Ilgamation is to become effective under the amalgamat <u>vistrar</u> or a later date. Where no date is specified or if the Registrar, the <u>date the amalgamation is effective will</u> ar.	th
Address of registered office Must be a physical address in Vanuatu. Must not be a PO Box or Private Bag address.	10			
	Province or Munici	pality:		
Postal address Postal address to which communications from the Registrar may be sent (eg PO Box).	Postal address:			
	Province or Munici	pality.		
	Email address:			
named directors have consented	to act in that cap	acity.	npany. The Applicant attests that all of the following	
Full legal name: Physical address. Postal address: Mobile Phone:			Registration number (if a registered entity): Email: Gender (if a natural person); Nationalities jurisdictions:	
Full legal name: Physical address: Postal address: Mobile Phone:			Registration number (if a registered entity): Emuil: Gender (if a natural person): Nationalities/jurisdictions:	
Full legal name: Physical address: Postal address: Mobile Phone:			Registration number (if a registered entity): Entail: Gender (if a natural person): Nationalities/jurisdictions.	

Full legal name; Physical address:		Registration number (if a registered entity):
Postal address Mobile Phone.		Gender (if a natural person). Nationalities/jurisdictions:
6. Shareholders	the charabalders of the ampleament deamn	pany. The Applicant attests that the person(s)
	as consented to act in this capacity.	any. The Applicant attests that the person(s)

Instructions for completing shareholder information

- 1. If there are <u>more than three</u> shareholders, attach a separate sheet containing the information set out in the prescribed format. All names should be set out in BLOCK letter format.
- 2. If the shareholder is a natural person, provide their first name followed by their surname. If the shareholder is a registered entity (such as another company), provide the entity name and registration number.
- 3. If shares are jointly held, provide the particulars of each shareholder within a single box below.

s there more than one class of shares for this company?	No
Total	number of shares:
	Nationality/jurisdiction of shareholder
Name(s) of shareholder(s).	Gender (if a natural person):
Number of shares	Registration number (if a registered entity):
	Nationality/jurisdiction of shareholder
Name(s) of shareholder(s).	Gender (if a natural person):
Number of shares:	Registration number (if a registered entity).

fyes, attach a separate sheet that sets out the particulars o	of the different of	lasses of sh	ares.	
lumber of shares:		Registrati	on number (if a reg	istered entity):
			l'a natural person):	
ame(s) of shareholder(s):				
		Nationalit	y/jurnsdiction of sh	ureholder:
certify that the above companies seek amalgamation and the copy of every document submitted with this for	rm is a true an	d correct co	opy of the orig	and correct, inal docume
certify that the above companies seek amalgamation and the copy of every document submitted with this for gned by proposed director or authorised person of the	rm is a true an	d correct co	opy of the orig	and correct, inal docume
certify that the above companies seek amalgamation and the copy of every document submitted with this for gned by proposed director or authorised person of the	rm is a true an	d correct co	opy of the orig	and correct, inal docume
certify that the above companies seek amalgamation and the copy of every document submitted with this for gned by proposed director or authorised person of the	rm is a true and se amalgamated	d correct co	opy of the orig	and correct, inal docume
certify that the above companies seek amalgamation and the copy of every document submitted with this for gned by proposed director or authorised person of the ame: Print first name(s) followed by surname in BLOCK letters	rm is a true and see amalgamated Si	d correct conditions of the company gnature:	opy of the orig	and correct, inal docume
certify that the above companies seek amalgamation and the copy of every document submitted with this for gned by proposed director or authorised person of the ame: Print first name(s) followed by surname in BLOCK letters esignation: Director Authorised person	rm is a true and se amalgamated	d correct conditions of the company gnature:	opy of the orig	and correct, inal docume
certify that the above companies seek amalgamation and the copy of every document submitted with this for gned by proposed director or authorised person of the ame: Print first name(s) followed by surname in BLOCK letters esignation: Director Authorised person Lodged by	rm is a true and see amalgamated Si	d correct conditions of the company gnature:	opy of the orig	and correct, inal docume
certify that the above companies seek amalgamation and the copy of every document submitted with this for gned by proposed director or authorised person of the ame: Print first name(s) followed by surname in BLOCK letters	rm is a true and the amalgamated Single Sing	d correct conditions of the company gnature:	opy of the orig	and correct, inal docume
certify that the above companies seek amalgamation and the copy of every document submitted with this for gned by proposed director or authorised person of the ame: Print first name(s) followed by surname in BLOCK letters	rm is a true and see amalgamated Si	d correct conditions of the company gnature:	opy of the orig	and correct, inal docume
certify that the above companies seek amalgamation and the copy of every document submitted with this for igned by proposed director or authorised person of the ame: Print first name(s) followed by surname in BLOCK letters esignation: Director Authorised person Lodged by	rm is a true and the amalgamated Single Sing	d correct conditions of the company gnature:	opy of the orig	and correct, inal docume
certify that the above companies seek amalgamation and the copy of every document submitted with this for igned by proposed director or authorised person of the ame: Print first name(s) followed by surname in BLOCK letters esignation: Director Authorised person Lodged by	rm is a true and the amalgamate of the amalgamat	d correct conditions of the company gnature:	opy of the orig	and correct, inal docume
certify that the above companies seek amalgamation and the copy of every document submitted with this for gned by proposed director or authorised person of the ame: Print first name(s) followed by surname in BLOCK letters	rm is a true and the amalgamate of the amalgamat	d correct conditions of the company gnature:	opy of the orig	and correct, inal docume
certify that the above companies seek amalgamation and the copy of every document submitted with this for gned by proposed director or authorised person of the ame: Print first name(s) followed by surname in BLOCK letters	rm is a true and the amalgamate of the amalgamat	d correct co	opy of the orig	and correct, inal docume
esignation: Director Authorised person Lodged by Name: Address: Checklist Checklist Checklist	rm is a true and the amalgamate of the amalgamat	d correct co	opy of the orig	and correct, inal docume
certify that the above companies seek amalgamation and the copy of every document submitted with this for igned by proposed director or authorised person of the ame: Print first name(s) followed by surname in BLOCK letters	rm is a true and the amalgamate of the amalgamat	d correct co	opy of the orig	and correct, inal docume

(b) a certificate signed by the directors of each amalgamating company stating that the amalgamation has been approved in accordance with this Act and the relevant company's rules; and
(c) a document (Form 15A) signed by each person named in this form as a director of the amalgamated company containing his or her consent to be a director.
The prescribed form

Please deliver documents to Vanuatu Financial Services Commission, Companies House, Rue Bougainville, PMB 9023, Port Vila, Efate, Vanuatu

Date (dd/mm/yyyy):

Form 15A | Consent and certificate of director of amalgamated company Section 136 and Schedule 3, Companies Act 2012 Notes This form is required to be sent to the Registrar of Companies, and must also be held in the company's records and be produced if requested by the Registrar. The information on this form must be either typewritten or printed legibly. If there is more than one director, each new director must complete a separate consent and certificate using Form 15A. Company name Company number Note: If the name of the amalgamated company is the same as that of an existing company, provide the existing company's name and number. If the amalgamated company will have a new company name, provide the proposed name and name reservation Director's details First name(s): Surname Registration number (if a registered entity): Gender (if a natural person): Nationalities/jurisdictions I consent to act as a director of the above amalgamated company and certify that I am not disqualified from being appointed, or holding office as, a director of a company.

Signature:

1

1

Please deliver documents to the Registrar of Companies, Companies House, Rue Bougainville, PMB 9023, Port Vila, Efate, Vanuatu

Form 15B Court ordered amalgamation	
Section 136 and Schedule 6 Clause 3, Companies Act 2012	For office use only
	Document number
Note	
If there is insufficient space on the form to supply the required information, attach a separate sheet containing the information set out in the prescribed format.	Place barcode here
The information on this form must be either typewritten or printed legibly.	
Names and registration numbers of companies participat	
Name of company	Registration
number	
Name of company number	Registration
Name of company number	Registration
Name of company	Registration
number	negion anon
at the state of th	
Note If there are more than four companies participating in the amalgan containing the information set out in the prescribed format for all such colletter format.	nation please attach a separate sheet mpanies. All names should be in BLOCK
2. Name of amalgamated company	
Name of company	
T - I	

A-001000 MANUAL CONTRACTOR (1995)	/	/	
proposal. The date must be the	date this form is subm e date of submission of lgamation was received	itted to the Registrar this Form to the Reg	tion is to become effective under the amalgamation or a later date. Where no date is specified or if the istrar, the date the amalgamation is effective will be
Address of registered office Must be a physical address in Vanuatu. Must not be a PO Box or Private Bag address.			
	Province or Municipa	shity:	
Postal address Postal address to which communications from the Registrar may be sent (eg PO Bo	Postal address:	oteorollos confuella cuba con	
	Province or Municipa	ality,	
	Email address:		
The following persons are the named directors have consent	ted to act in that capa gdirectors, attach a sepa	city.	. The Applicant attests that all of the following g the information set out in the prescribed format.
named directors have consent Note: If there are more than four	ted to act in that capa gdirectors, attach a sepa	city.	
The following persons are the named directors have consent Note: If there are more than four All names should be in BLOCK I Full legal name: Physical address. Postal address.	ted to act in that capa gdirectors, attach a sepa	city.	Registration number (if a registered entity): Email: Gender (if a natural person):

Full legal annue:	Registration number fit a registered entity):
Physical address:	Emnil:
Postal address:	Gender (if a natural person):
Mobile Phone	Nationalities/jurisdictions:
	X

6. Shareholders

The following person(s) are the shareholder(s) of the amalgamated company. The Applicant attests that the person(s) shown as shareholder(s) has consented to act in this capacity.

Instructions for completing shareholder information

- 1. If there are <u>more than three shareholders</u> please attach a separate sheet containing the information set out in the prescribed format. All names should be set out in BLOCK letter format.
- 2. If the shareholder is a natural person, provide their first name followed by their surname. If the shareholder is a registered entity (such as another company), provide the entity name and registration number.
- 3. If shares are jointly held, provide the particulars of each shareholder within a single box below.

Number of shares:	Registration number (if a registered entity)
Name(s) of shareholder(s):	Gender (if a natural person):
	Nationality/jurisdiction of shareholder:
Number of shares.	Registration number (if a registered entity):
Name(s) of shareholder(s).	Gender (if a natural person)
	Nationality/jurisdiction of shareholder:
Number of shares:	Registration number (if a registered entity).
Name(s) of shareholder(s):	Gender (if a natural person):
	Nationality/jurisdiction of shareholder:

	Total number of shares:
Is there more than one class of shares for this company?	Yes No
$\underline{\text{If yes.}}$ attach a separate sheet that sets out the particulars of	f the different classes of shares.
7. Signature and declaration	
I certify that the above companies seek amalgamation and copy of every document submitted with this form is a true Signed by proposed director or authorised person of th	and correct copy of the original document.
Name: Print first name(s) followed by surname in BLOCK letters	Signature:
Designation: Director Authorised person	Date (dd/mm/yyyy): / /
8. Lodged by Name:	Other contact details:
Address:	Telephone:
	Email:
The following must accompany uns form.	
A certified copy of the court order	
The prescribed fee	

ORMS							
lease deliver doc	uments to Vanuatu	Financial Service	es Commission	, Companies	House, Rue B	ougainville,	PMB 90
		TOPE V	la, Efate, Vanu	iatu			

Form 16 | Request to remove company from the register Section 140(c) Companies Act 2012

Note The information on this form must be either typewritten or prin	end locible	
The mornation on this form must be either typewritten or prin	ted legibly.	
There is no fee to submit this form.		
Company name		Company
number		
1. Details of request		
l,		being:
a shareholder authorised by special resolution of	the above company to make this app	lication: or
a director authorised by the board of the above-	VINDOVINIA CONTRACTOR	27.7
a person required or permitted by the rules to m		, 61
request that the above company be removed from the reg		
	,	
The grounds on which this request is made are:		
The company has ceased to carry on business, ha	s discharged in full its liabilities to all i	ts known creditors,
and has distributed its surplus assets in accordan	ce with its rules and the Companies A	ct 2012; or
The company has no surplus assets after paying in the Court for an order putting the company into	ts debts in full or in part, and no credi	tor has applied to
and the second of the second o	inquiaction.	
2. Signed by director or authorised person		
Name:	Signature:	
Print first name(s) followed by surname in BLOCK letters		
Designation: Director Authorised person	Date (dd/mm/yyyy): /	1
3. Lodged by		
Name:	Other contact details:	
Address:	T-1. I	
	Telephone:	
	Email:	
····	L	

	Checklist e following documents must accompany this request:
	A copy of the special resolution of shareholders under section 140(c)(i) of the Companies Act 2012.* * Delete if not applicable.
	A copy of the public notice required under section 143(2) Companies Act 2012 that reflects the date of its publication.
	The prescribed fee
P	lease deliver documents to Vanuatu Financial Services Commission, Companies House, Rue Bougainville, PMB 9023,

Form 17 Application for restoration for failure to File Annual Return Section 150 Companies Act 2012	
Note If there is insufficient space on the form to supply the required information, attach a separate sheet containing the information set out in the prescribed format.	
The information on this form must be either typewritten or printed legibly.	
Company name number	Company
1. Confirmation of removal	
The company has either (i) been removed from the register for the failure to file past due annuscection 140(a) of the Companies Act 2012);	ual returns (pursuant to
Yes No OR, (ii) been removed pursuant to section 140(c) following a request by a shareholder, direct	tor or other person
	tor or other person.
Yes No	
2. Request for Restoration	
The applicant hereby applies to be restored to the Vanuatu company register.	
Yes No	
3. Payment of outstanding balances owing	
The company acknowledges that all past annual returns, along with all past due filing fees, la must accompany this Form in order for the company to be restored.	ate fees and penalties
Yes No	
Signed by director or authorised person	
Name: Signature:	
Print first name(s) followed by surname in BLOCK letters	

Designation: Director	Authorised person	Date (dd/mm/yyyy):	1	1
5. Lodged by Name:		Other con	tact details:	
Address		Telephone		
		Email:		

documents on behalf of the company.

attached to this application.

Notes

Form 18 | Application for registration of overseas company on the Vanuatu register Section 157 Companies Act 2012

If there is insufficient space on the form to supply the required information,

the prescribed format.	
The information on this form must be either typewritten or printed legibly.	
Overseas company name	
1. Country in which company is incorporated	
2. Addresses Address of place of business or principal place of business of overseas company This must be a physical address in Vanuatu and must not be a PO Box or Private Bag address. If the overseas company of business in Vanuatu, provide the address for the principal place of business.	has more than one place
Province or Municipality (e.g., Port Vila):	
Postal address Postal address in Vanuatu to which communications from the Registrar may be sent (eg PO Box).	
Postal address:	
Province or Municipality (e.g., Port Vila):	
Email address:	

3. Person(s) authorised to accept service in Vanuatu of documents on behalf of the company

The following person resident (or entity incorporated) in Vanuatu is authorised to accept service in Vanuatu of

Note: If more than one person is authorised to accept service in Vanuatu, provide information about each such person on a separate sheet

Full legal name: *	Entity type (if not individua	d):		
Physical Address (This must be an address in Fanuary)			***************************************	
Postal Address:				
Province or Municipality (eg Port	Vila):			
I. Directors				
The following persons are the Note: If there are more than three to came(s) followed by surname in BL	ne directors of the proposed company. directors, attach a separate sheet containing the it OCK letters.	nformation set out in	the prescribed fo	ormat. Print first
Full legal name:		Registra	tion number (if a	registered entity)
Physical address:		Email:		
			if a natural pers	
full legal name:		Registrat	Registration number (if a registered entity):	
Physical address:		Email:		
Full legal name:			it's natural perso on number (if a	registered entity)
Physical address		Email:		
CLUMP 18 074 DOLL VANDE CONTROL OF CONTROL O				
Postal address:		Gender (1	f a natural perso	n)
		Nationali	ties/jurisdictions	
. Signed by director or au	thorised person			
lame:	*	Signature:		
Print first name(s) 6	llowed by some to BLOCK Live	********		
or was out to pro-	ollowed by surname in BLOCK letters			
esignation: Director	Authorised person Date (c	ld/mm/yyyy):	1	1
Business Sector		<u> </u>		
lease indicate (circle or und	erline) the primary sector your company	operates in:		
A aminultuma Camarta	_1C_L:			
 Agriculture, forestry a Mining and quarrying 	nd fishing			989
 Manufacturing 				
- Flectricity gas steam	and air conditioning supply			
Electricity, gas, steam	S-FF-7			
 Water supply; sewerag 	ge, waste management, and remediation activ	rities		
Water supply; seweragConstruction	ge, waste management, and remediation activ			
 Water supply; sewerage Construction 	ge, waste management, and remediation activates repair of motor vehicles and motorcycles.			
 Water supply; sewerag Construction Wholesale and retail tr Transportation and sto Accommodation and f 	ge, waste management, and remediation activates; repair of motor vehicles and motorcyclorage tood service activities			
 Water supply; sewerage Construction Wholesale and retail tr Transportation and sto Accommodation and formation and commodation 	ge, waste management, and remediation activates; repair of motor vehicles and motorcyclorage tood service activities nunication			
 Water supply; sewerage Construction Wholesale and retail tr Transportation and sto Accommodation and f 	ge, waste management, and remediation activates; repair of motor vehicles and motorcyclorage tood service activities nunication			

- Administrative and support service activities
- Public administration and defence; compulsory social security
- Education
- Human health and social work activities
- Arts, entertainment and recreation
- Other service activities
- Activities of households as employers; undifferentiated goods- and services-producing activities of households for own use
- Activities of extraterritorial organizations and bodies

Name:	Other contact details:		
Address:	Telephone:		
	Email:		
Certificate of good standing of the company or equiva-	h if the certificate is a language other than English or French. alent evidence from the home jurisdiction of such evidence, including a		
	ficate/document is a language other than English or French. the laws of Vanuatu including any certificates required under any		
Any other documents which may be required under	and the control of th		
Any other documents which may be required under foreign investment regulation.	and the control of th		

Form 19 | Notice of change of name of overseas company

Section 155(3), 158(2) Companies Act 2012

Notes

The information on this form must be either typewritten or printed legibly.

The application must be made by a person authorised under the rules of the company, or by a director of a company with the approval of the board.

Present overse: Vanuatu	as company na	ame		Company	number in
1. Proposed ov	erseas compa	ny name	-		
2. Signed by di	rector or auth	orised person			
Name:	8 8		Signature:		
		owed by surname in BLOCK letters Authorised person		/	/
Name:		7.0	Other con	ntact details:	
Address:			Telephone:		
			Email (optional):		
4. Checklist					
The following m	nust accompan	y this form:			

Form 20 Notice of change in directors or pa Section 160(1)(a) Companies Act 2012	articulars of	directors of overseas company
Notes For sections 1, 2, 3, and 4 below, complete only the sections the	at apply.	For office use only Document number
In all cases, complete Section 5 (Particulars of current directors	5).	
If there is insufficient space on the form to supply the required attach a separate sheet containing the information set out in the prescribed format.	information,	Place harcode here
The information on this form must be either typewritten or pri	nted legibly.	
Company name		Company number in Vanuatu
1. Director(s) ceasing to hold office		
If more than two directors have ceased to hold office, atta Provide information in BLOCK letter format, with first name(s) follower	ich a sheet with t	he required information.
Full legal name:	Full lega	d name:
E.II beed a		
Full legal name:	Full lega	I name:
2. Appointment of new director(s) If more than three directors have been appointed please at Provide information in BLOCK letter format, with first name(s) followed Full legal name: Physical address: Postal address: Mobile Phone:	tach a sheet with	Registration number (if a registered entity): Email: Gender (if a natural person): Nationalities/jurisdictions:
Full legal name: Physical address: Postal address: Mobile Phone:		Registration number (if a registered entity): Email: Gender (if a natural person): Nationalities/jurisdictions
Full legal name: Physical address: Postal address: Mobile Phone:	**************************************	Registration number (if a registered entity): Email: Gender (if a natural person): Nationalities/jurisdictions:

Full legal name; Physical address; Postal address; Mobile Phone;	Registration number (if a registered entity): Email: Gender (if a natural person): Nationalities/purisdictions:
. Change of current director's name 'rovide following information if an existing di Director's former surname	
viector's former surname	New surname
Former first name(s)	New first name(s)
Change of current director's physical or provide following information if an existing dame of director	postal address irector has changed their physical or postal address.
ormer physical address	New physical address
¥	
ormer postal address (eg PO Box)	New postal address (eg PO Box)
	*
hich this notice is signed.	dresses of the directors of the above-named company at the date of the sheet containing the information set out in the prescribed format. Provide lowed by surname.
Full legal unne: Physical address: Postal address: Mobile Phone:	Registration number (if a registered entity). Entail: Gender (if a natural person): Nationalities/jurisdictions.
Full legal name: Physical address: Postal address: Mobile Phone:	Registration number (if a registered entity). Email: Gender (if a natural person): Nationalities/jurisdictions;

rull legal name. Physical address; Postal address; Violatic Phone:	Registration number (if a registered entity). Email: Gender (if a natural person): Nationalities/jurisdictions.
6. Signed by director or authorised person Name:	Signature:
Print first name(s) followed by surname in BLOCK letters Designation: Director Authorised person 7. Lodged by	Date (dd/mm/yyyy): / /
Name:	Other contact details:
Address:	Telephone:
	Email:
	Email:

Notes If there is insufficient space on the form to supply the required information, attach a separate sheet containing the information set out in the prescribed format. The information on this form must be either typewritten or printed legibly. Company name 1. Address of place of business or principal place of business in Note: If the overseas company has more than one place of business in Vanuatu, provide the additional modern and the province of Municipality: Province or Municipality: 2. Signed by director or authorised person Name: Print first name(s) followed by surname in BLOCK letters Designation: Director Authorised person Date (dd/mm/yy, Name:	
1. Address of place of business or principal place of business in Note: If the overseas company has more than one place of business in Vanuatu, provide the add Must be a physical address in Vanuatu. Must not be a PO Box or Private Bag address. Province or Municipality: 2. Signed by director or authorised person Name: Signa Print first name(s) followed by surname in BLOCK letters Designation: Director Authorised person Date (dd/mm/yy, 3. Lodged by	Place barcode here
1. Address of place of business or principal place of business in Variety of the overseas company has more than one place of business in Variety of the address in Variety of the address of Private Bag address. Province or Municipality: 2. Signed by director or authorised person Name: Signa Print first name(s) followed by surname in BLOCK letters Designation: Director Authorised person Date (dd/mm/yy, B. Lodged by	
1. Address of place of business or principal place of business in Variety of the overseas company has more than one place of business in Variety of the address in Variety of the address of Private Bag address. Province or Municipality: 2. Signed by director or authorised person Name: Signa Print first name(s) followed by surname in BLOCK letters Designation: Director Authorised person Date (dd/mm/yy, B. Lodged by	
Note: If the overseas company has more than one place of business in Vanuatu, provide the additional distribution of the add	Company number in Vanuat
Note: If the overseas company has more than one place of business in Vanuatu, provide the additional distribution of the add	
Name: Print first name(s) followed by surname in BLOCK letters Designation: Director Authorised person Date (dd/mm/yy, Lodged by	1
Print first name(s) followed by surname in BLOCK letters Print first name(s) followed by surname in BLOCK letters Designation: Director Authorised person Date (dd/mm/yy, Lodged by	Vanuatu ress for the principal place of business.
Signed by director or authorised person Signa Print first name(s) followed by surname in BLOCK letters Director Authorised person Date (dd/mm/yy, Lodged by	
Print first name(s) followed by surname in BLOCK letters Designation: Director Authorised person Date (dd/mm/yy). Lodged by	
Print first name(s) followed by surname in BLOCK letters Designation: Director Authorised person Date (dd/mm/yy). Lodged by	
Print first name(s) followed by surname in BLOCK letters Designation: Director Authorised person Date (dd/mm/yy). Lodged by	
Designation: Director Authorised person Date (dd/mm/yy	ture:
. Lodged by	
Name: 0	y): / /
	ther contact details:
Address: Telephone:	
Email:	
The prescribed fee	

Form 22 \mid Notice of change of postal address of overseas company

Notes The information on this form must	be either typewritten or printed le	gibly.	
There is no fee for filing this form.			
Company name in Vanuatu			Company number
1. Address for postal commun	ication		
Postal address to which communications from the Registrar may be sent (eg PO Box)	Postal address:		
	Province or Municipality (eg Port Vila);	
	Email address:		
2. Signed by director or author	rised person		
Name:		Signature:	
Print first name(s) follo	wed by surname in BLOCK letters		
Designation: Director 3. Lodged by	Authorised person Da	ate (dd/mm/yyyy): /	/
Name:		Other contact det	ails:
Address:		Telephone:	
		Email:	
Please deliver documents to Va	nuatu Financial Services Commiss Port Vila, Efate, V	sion, Companies House, Rue B	ougainville, PMB 9023,

Form 23 Notice of change in persons authorised to accept servi Section 160(1)(d) Companies Act 2012	ce for overseas company
Notes	
For sections 1 and 2 below, complete only the sections that apply.	
In all cases, complete Section 4 (Particulars of persons authorised to accept service).	
If there is insufficient space on the form to supply the required information, attach a separate sheet containing the information set out in the prescribed format.	
The information on this form must be either typewritten or printed legibly.	
Company name	Company number in Vanuatu
1. Person ceasing to have authority to accept service The following person resident (or entity incorporated) in Vanuatu is no longer aut Vanuatu of documents on behalf of the company. Provide information in BLOCK letter format, with first name(s) followed by surname. Full name if an individual: Name and registration number if an incorporated entity: Physical address: Postal address:	horised to accept service in
Province:	
2. Appointment of person having authority to accept service NOTE: This person must be licensed under the Companies and Trust Service The following person resident (or entity incorporated) in Vanuatu is authorised to documents on behalf of the company from the date of registration of this Notice. Provide information in BLOCK letter format, with first name(s) followed by surname. Full name if an individual: Name and registration number if an incorporated entity:	
connecting registration number if an incorporated entity;	

Physical address:	
Postal address: (addresses must be in Vanuatu)	
Province:	
Province.	
3. Date of change of person authorised to accept service	
Date (dd/mm/yyyy): / /	
4. Particulars of persons authorised to accept service Set out below are the names and addresses of the person(s) resident (or entities incorporated) in Vanuatu wh authorised to accept service in Vanuatu of documents on behalf of the company at the date on which this not given. Note: If there are more than three authorised persons please attach a separate sheet containing the information set out in the prescribe Provide information in BLOCK letter format, with first name(s) followed by surname.	tice is
Full legal name if an individual:	
Name and registration number if an incorporated entity in Vanuatu:	
Postal address:	
Physical address:	
Province or Municipality:	***************************************
•	
Province or Municipality:	
Name: Signature:	
Full legal name if an individual:	
Name and registration number if an incorporated entity in Vanuatu:	
Postal address:	
Physical address:	
Province or Municipality:	

Print first name(s) followed by surname in BLOCK le Designation: Director Authorised person		/	1
5. Lodged by Name:	Other con	tact details:	
Address:	Telephone:		
	Email:		
The prescribed fee			

Form 24 Annual return of overseas company

Section 161 Companies Act 2012

Notes

If there is insufficient space on the form to supply the required information, attach a separate sheet containing the information set out in the prescribed format.

The information on this form must be either typewritten or printed legibly.

Oversea in Vanu	as company name atu	Company number
	of annual return	
The mic	ormation on the Vanuatu register in respect of the abovenamed company is	s correct at the date of this return.
Data (44	Variables a N	
	l/mm/yyyy):	
undated	information on the Vanuatu company registry is not accurate, the company <u>must s</u> information.	ubmit a change filing that contains the
-	ness Sector	
	ndicate (circle or underline) the <u>primary</u> sectors your company operates in	
I loade II	national (entire of underfine) the primary sectors your company operates in	•
91	Agriculture, forestry, and fishing	
-	Mining and quarrying	
-	Manufacturing	
-	Electricity, gas, steam, and air conditioning supply	
-	Water supply; sewerage, waste management, and remediation activities	
-	Construction	
	Wholesale and retail trade; repair of motor vehicles and motorcycles	
-	Transportation and storage	
	Accommodation and food service activities	
7	Information and communication	
-	Financial and insurance activities	
*	Real estate activities	
	Professional, scientific, and technical activities	
2	Administrative and support service activities	
-	Public administration and defence; compulsory social security	
	Education	
7	Human health and social work activities	
-	Arts, entertainment, and recreation	
-	Other service activities	
-	Activities of households as employers; undifferentiated goods- and services-produse	ucing activities of households for own
-	Activities of extraterritorial organizations and bodies	
3. Sione	d by director or authorised person	
	- all series of authorized person	

Name:	Signature:		
Print first name(s) followed by surname in BLOCK letters Designation: Director Authorised person	Date (dd/mm/yyyy):	/	/
Address:	Other cor	itact details:	
	Email:		
5. Checklist The following must accompany this form: The prescribed fee			

Form 25| Notice by overseas company of intention

to cease to carry on business Section 162(1)(b) Companies Act 2012

Notes

The information on this form must be either typewritten or printed legibly.

Overseas company name			Company number
1. Date to cease to carry on	business		
The above named company w	ill cease to carry on business	in Vanuatu on:	
	I	1	
Date (dd/mm/yyyy): Public notice under section 16 cease to carry on business in V	2(1)(a) of the Companies Ac Vanuatu was given on:	t 2012 of the intention of the	e abovenamed company to
	4	1	
Date (dd/mm/yyyy): 2. Signed by director or auth	norised person		
Name:	••••••	Signature:	
Print first name(s) fold Designation: Director of 3. Lodged by	Nowed by surname in BLOCK letters Authorised person	Date (dd/mm/yyyy):	/ /
Name:		Other conta	net details:
Address:		Telephone:	
		Email:	
4. Checklist		-	
The following must accompan	y this form:		
A copy of the public notic cease to carry on business	e required under section 1620 in Vanuatu.	(1)(a) of the Companies Act	2012 of the intention to

SCHEDULE 1 SCHEDULE 1 FORMS		
The prescribed fee		
Please deliver documents to Vanuatu Fi	nancial Services Commission, Companies House, Rue Bougainville, Port Vila, Efate, Vanuatu	PMB 9023,

Form 26 | Application for re-registration of a company

Section 209, Companies Act 2012

Note

If there is insufficient space on the form to supply the required information, attach a separate sheet containing the information set out in the prescribed format.

The information on this form must be either typewritten or printed legibly.

Name of existing company			Comp	any Number
Original Date of Incorp Date	oration e (dd/mm/yyyy):		/	/
	ate Company	Public Compar	пу	
3. Has the company adop	ted the new Mo	odel Rules?		
Yes	No			
If no, attach a copy of the company's r	ules (which may still be	named articles of associa	tion).	
A company must confirm if it wishes to relevant shareholder approvals to adopt companies are contained in the Schedu 4. Addresses	ot the new rules. Model	rules for private compan	Act 2012. If it does s ies, single sharehold	o, it must have obtained the er private companies, and public
Address of registered office Must be a physical address in Vanuatu. Must not be a PO Box or Private Bag address.				
	Province or Municipa	lity:		
Postal address to which communications from the Registrar may be sent (eg PO Box) (this may	Postal address:			
be the same as the registered office only if the postal service delivers to that address).	Province or Municipa	lity:	*	=

5. Directors

The following persons are the directors of the company. All of the following named directors have consented to act in that capacity.

Note: If there are <u>more than three</u> directors, attach a separate sheet containing the information set out in the prescribed format. Provide information in BLOCK letter format, with first name(s) followed by surname.

Full legal name: Physical address: Postal address: Mobile Phone:	Registration number (if a registered entity). Email: Gender (if a natural person): Nationalities/jurisdictions.
Full legal name: Physical address: Postal address: Mobile Phone:	Registration number (it a registered entity). Email: Gender (it a natural person). Nationalities/jurisdictions:

6. Shareholders

The following person(s) are the shareholder(s) of the company. The Applicant attests that the person(s) shown as shareholder(s) has consented to act in this capacity.

Instructions for completing shareholder information

- 1. If there are <u>more than three</u> shareholders, attach a separate sheet containing the information set out in the prescribed format. All names should be set out in BLOCK letter format.
- 2. If the shareholder is a natural person, provide their first name followed by their surname. If the shareholder is a registered entity (such as another company), provide the entity name and registration number.
- 3. If shares are jointly held, provide the particulars of each shareholder within a single box below.

Number of shares: Name(s) of shareholder(s):	Registration number (if a registered entity): Gender (if a natural person): Nationality/jurisdiction of shareholder

Number of shares: Name(s) of sharehold	Registration number (if a register entity). Gender (if a natural person):	ed
	Nationality/jurisdiction of shareh	sld
Number of shares	Registration number (if a register	eď
Name(s) of sharehold	entity)	
	Nationality/jurisdiction of shureholders	aldo
	Total number of shares:	
Is there more	than one class of shares for this company? Yes No	-10000
- Agric	te (circle or underline) the <u>primary</u> sector your company operates in: culture, forestry and fishing ing and quarrying	
- Manı	ufacturing tricity, gas, steam and air conditioning supply	
- Wate	er supply; sewerage, waste management, and remediation activities	
- Who	lesale and retail trade; repair of motor vehicles and motorcycles	
	sportation and storage emmodation and food service activities	
- Infor	rmation and communication ncial and insurance activities	
- Real	estate activities	
	essional, scientific and technical activities inistrative and support service activities	
	ic administration and defence; compulsory social security	
- Educ	eation	
	an health and social work activities entertainment and recreation	
	r service activities	
- Activ	rities of households as employers; undifferentiated goods- and services-producing activities of households for own	
	or the activities of flower own	
- Activ	vities of extraterritorial organizations and bodies	

DECLARATION: By signing this application, we declare that all information in this re-registration for is true, correct and up-to-date. The applicants will not hold VFSC responsible for any information to be included in the company registry and provided to the VFSC that is incorrect or misleading.

Where there is more than one applicant, each must provide their full legal name and postal address. As email will be the main form of communication, please provide a regularly used email address. In the case of a natural person, please give first name(s) following by surname in BLOCK letters.

Full legal name of applicant*:		
Postal address of applicant,	Signature.	
Email address of applicant	Des (III)	
Full legal name of applicant*.	Date (dd/mm/yyyy):	
Postal address of applicant	Signature:	
Email address of applicant	Date (dd/mm/yyyy).	
. Lodged by		
Name:	Other contact details:	
Address:	Telephone:	
	Email:	
0. Checklist		
he following must accompany this form:		
A copy of the company rules, if they differ from	the model rules in the Schedules to the Companies Act 2012. Impany's rules are the model rules. The company rules may still contain the	
The prescribed fee		

Form 27 | Application for re-registration of an overseas company

Section 209, Companies Act 2012

Note

If there is insufficient space on the form to supply the required information, attach a separate sheet containing the information set out in the prescribed format.

The information on this form must be either typewritten or printed legibly.

Name of existing company		Company Number
1. Date of Registration Date	te (dd/mm/yyyy):	
2. Addresses		
Address of place of business or principal place of business of overseas company Must be a physical address in Vanuatu. Must not be a PO Box or		
Private Bag address.	Province or Municipality:	
Postal address to which communications from the Registrar may be sent(eg PO Box) (this may be the same as the	. Postal address:	
registered office only if the postal service delivers to that address).	Province or Municipality:	
	Email address:	

3. Person(s) authorised to accept service in Vanuatu of documents on behalf of the company

The following person resident (or entity incorporated) in Vanuatu is authorised to accept service in Vanuatu of documents on behalf of the company.

Note: If more than one person is authorised to accept service in Vanuatu, provide information about each such person on a separate sheet attached to this application. Provide information in BLOCK letter format. In the case of a natural person, give first name(s) followed by surname in BLOCK letters.

Full name: *	
Physical Address: Atust be an address in Vanuatu	
Province or Municipality (e.g., Port Vila):	

4. Directors

The following persons are the directors of the company. All of the following named directors have consented to act in that capacity.

Note: If there are more than three directors, attach a separate sheet containing the information set out in the prescribed format. Provide information in BLOCK letter format, with first name(s) followed by surname.

Full logal name: Physical address; Postal address: Mobile Phone:	Registration number (if a registered entity): Email: Gender (if a natural person): Nationalities/jurisdictions:
Full legal name: Physical address: Postal address: Mobile Phone:	Registration number (if a registered entity): Email. Gender (if a natural person): Nationalities/jurisdictions:
Full legal name: Physical address: Postal address: Mobile Phone:	Registration number (if a registered entity): Email: Gender (if a natural person): Nationalities jurisdictions.

5. Business Sector

Please indicate (circle or underline) the primary sector your company operates in:

- Agriculture, forestry and fishing
- Mining and quarrying
- Manufacturing
- Electricity, gas, steam and air conditioning supply
- Water supply; sewerage, waste management, and remediation activities
- Construction
- Wholesale and retail trade; repair of motor vehicles and motorcycles
- Transportation and storage
- Accommodation and food service activities
- Information and communication
- Financial and insurance activities
- Real estate activities
- Professional, scientific and technical activities
- Administrative and support service activities
- Public administration and defence; compulsory social security
- Education
- Human health and social work activities

- Arts, entertainment and recreation
- Other service activities
- Activities of households as employers; undifferentiated goods- and services-producing activities of households for own use
- Activities of extraterritorial organizations and bodies

6. Applicant(s)

DECLARATION: By signing this application, we declare that all information in this re-registration for is true, correct and up-to-date. The applicants will not hold VFSC responsible for any information to be included in the company registry, provided to the VFSC that is incorrect or misleading.

Where there is more than one applicant, each must provide their full legal name and postal address (eg PO Box). As email will be the main form of communication, please provide a regularly used email address. In the case of a natural person, please give first name(s) following by surname in BLOCK letters.

in BLOCK letters.		
Full legal name of applicant*:		
Postal address of applicant:	Signature.	
Email address of applicant.	Date (dd/mm/yyyy):	
Full legal name of applicants:		
Postal address of applicant:	Signature	
Email address of applicant:	Date (dd/mm/yyyy):	
7. Lodged by		
Name:	Other contact details:	
Address:	Telephone:	
	Email:	m a in
. *		
8. Checklist The following must accompany this form:		
The prescribed fee		

SCHEDULE 2

TABLE OF FEES PAYABLE TO REGISTRAR OF COMPANIES AND PENALTIES

(Regulations 5 and 6)

PART 1

Table of fees payable to Registrar of Companies

Description	Fee if the task is administered by the user through the online registry (VT)	Fee if the task is administered outside of the online registry (eg paper form or via email) (VT)
For an application to register a company under section 6 Companies Act 2012	30,000	35,000
For a registration of an annual return under section 119 Companies Act 2012	30,000	35,000
For an application of a public company to become a private company under section 9 Companies Act 2012	100,000	120,000
For an application of a private company to become a public company under section 9 Companies Act 2012	50,000	60,000
For an application of a private company to become a community company under section 9 Companies Act 2012	25,000	30,000
For an application to change the name of a company under section 11 Companies Act 2012	20,000	30,000
For a notice of adoption or alteration of company rules under section 14 Companies Act 2012	No fee	10,000
For a notice of change of registered office under sections 18 and 121 Companies Act 2012	No fee	10,000
For a notice of change of postal address under sections 18 and 121 Companies Act 2012	No fee	10,000
For a notice of issue of shares under sections 25 and 121 Companies Act 2012	No fee	10,000
For a notice of acquisition of by company of own shares under sections 30 and 121 Companies Act 2012	No fee	10,000
For a notice of redemption by company of shares under sections 34 and 121 Companies Act 2012	No fee	10,000
For a notice of transfer of shares in company under sections 37 and 121 of Companies act 2012	No fee	10,000
For a notice of change of shareholder particulars	No fee	10,000
For a notice of change of directors and particulars of directors under section 85 Companies Act 2012	No fee	10,000
For a notice of location or change in location of company records under section 113 Companies Act 2012	No fee	10,000

For an application for registration of amalgamation proposal under section 136 and Schedule 6 Companies Act 2012	Not applicable	50,000
For provision of consent and certificate of director of amalgamated company under section 136 and Schedule 3 Companies Act 2012	No fee	No fee
For application registering a court ordered amalgamation under section 136 and Schedule 6 clause 3 Companies act 2012	No fee	50,000
For a request to remove a company from the register under section 140(c)(1) Companies Act 2012	No fee	No fee
For an application to restore a company for failure to file an annual return under section 150 Companies Act 2012	50,000	60,000
Overseas Companies		
For an application to register an overseas company on the Vanuatu register under section 157 Companies Act 2012	50,000	60,000
For registration of an annual return of overseas company under section 161 Companies Act 2012	50,000	60,000
For a notice of change of name of overseas company under sections 155(3) and 158(2) Companies Act 2012	20,000	22,000
For a notice of change in directors or their particulars in an overseas company	No fee	10,000
For a notice of change of principal place of business of overseas company under section 160(1)(b) Companies Act 2012	No fee	10,000
For a notice of change of postal address of overseas company	No fee	10,000
For a notice of change of persons authorized to accept service for overseas company under section 160(1)(d) Companies Act 2012	No fee	10,000
For a notice by overseas company of intention to cease to carry on business under section 162(1)(b) Companies Act 2012	No fee	10,000
Re-registration		
For an application for re-registration of a private, public or overseas company under section 209 Companies Act 2012:		
within the first six months of commencement of the Companies Act 2012	No fee	No fee
between six and nine months from commencement of the Companies Act 2012	30,000	33,000
over nine months from commencement of the Companies Act 2012	50,000	55,000
Other		
For a certified physical copy of a certificate of incorporation	Not applicable	5,000
For a certified physical copy of a company extract	Not applicable	5,000
For a photocopy of any extract from a physical file of a company registry file held by the registrar of companies per A4 sheet	Not applicable	100
To scan a copy of the company rules into digital format:	Not applicable	100/page
To scan any other document forming required to be provided to the registrar of companies per page scanned	Not applicable	100/page

PART 2

Penalties

Failure to deliver a document to the Registrar but providing such

VT 10, 000

document within 25 working days after the time prescribed by the Act

Failure to deliver a document to the Registrar within 25 working days

25,000

after the time prescribed by the Act