



REPUBLIC OF VANUATU

INDUSTRIAL DEVELOPMENT ACT NO. 19 OF 2014

Prescribed application form Order No²³² of 2014

In exercise of the powers conferred on me by sections 4 and 17 of the Industrial Development Act No. 19 of 2014, I, the Honourable HAM LINI VANUAROROA, Deputy Prime Minister and Minister of Trade, Commerce, Industry and Tourism, make the following Order.

1 Prescribed application form

The prescribed application form for an Industrial Permit is set out in the Schedule.

2 Commencement

This Order commences on the day on which it is made.

Made at Port Vila this 12th day of Dec, 2014.


Honourable HAM LINI VANUAROROA
Minister of Trade, Commerce, Industry and Trade



SCHEDULE

APPLICATION FORM FOR AN INDUSTRIAL PERMIT



GOVERNMENT OF
THE REPUBLIC OF
VANUATU



APPLICATION FOR INDUSTRIAL PERMIT

Application is hereby made for Industrial Permit/Renewal of Industrial Permit:

INDUSTRY TYPE:

Large Industry

☐

Small Industry

☐

1. PARTICULARS OF APPLICANT(S)

NAME OF APPLICANT/CAMPANY

.....
(In block letters)
.....

COMPANY REGISTRATION

NO.....DATE.....

a) OWNERSHIP:

PARTICULARS OF SHARE HOLDERS:

NAMES	NATIONALITY	NO. OF SHARES

b) MANAGEMENT:

PARTICULARS OF DIRECTORS:

NAMES	NATIONALITY	DESTINATION
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c) CONSULTANTS:

PARTICULARS OF COMPANY'S SECRETARY/ATTORNEY (IF ANY)

NAME:
 POSTAL ADDRESS.....
 TELEPHONE.....TELEX.....

d) ASSOCIATION:

PATRICULARS OF OTHER ASSOCIATION COMAPANIES (IF ANY)

NAME AND ADDRESS OF PARENT/HOLDING CONTROLLING COMPANY:

.....

NAMES OF SISTER COMPANIES WITH THEIR PERMIT PARTICULARS:
 (NAMES/ ADRESS/PERMIT HELD)

1
 2
 3.....
 4.....

2. TRADE NAME (IF OTHER COMPANY'S NAME)

.....

3. LOCATION OF MANUFACTURING ESTABLISHMENT

PLOT NO.....
 URBAN/RURAL.....

4. COMMUNICATION ADDRESS

POSTAL ADDRESS.....
 TELEPHONE NO..... FAX.....
 EMAIL

5. PRODUCTS TO BE MANUFACTURED: (PLEASE GIVE DETAILS)

- 1.....
- 2.....
- 3.....
- 4.....
- 5.....
- 6.....
- 7.....
- 8.....
- 9.....
- 10.....
- 11.....
- 12.....

6. PRODUCTION CAPACITY (PER SHIFT)

PRODUCTS	UNIT	QUANTITY

7. EMPLOYMENT (PER SHIFT)

PROJECTED (FOR COMING YEAR): TOTAL:

ACTUAL (PREVIOUS YEAR: 20.....): TOTAL:

a) PROJECTED FIGURES (FOR COMING YEAR)

CADRE	CITIZENS	NON-CITIZENS	TOTAL
MANAGERS/SUPERVISORS			
SKILLED STAFF			

UNSKILLED WORKERS			
OTHERS			
TOTAL			

b) ACTUAL FIGURE (PREVIOUS YEAR.....)

CADRE	CITIZENS	NON-CITIZENS	TOTAL
MANAGERS/SUPERVISORS			
SKILLED STAFF			
UNSKILLED WORKERS			
OTHERS			
TOTAL			

c) SALARIES/WAGES:

YEAR	PAID	PROJECTED	CITIZENS	NON-CITIZENS	TOTAL

8. TRAINING PLANS

a) TRAINING PLAN S FOR THE JOB :

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b) PLANS FOR OFF THE JOB TRAINING

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c) ESTIMATE COST OF EXTERNAL TRAINING

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d) FIELDS OF EXTERNAL TRAINING

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e) DURATION OF TRAINING:

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f) PROPOSED VENUE (S) OF TRAINING:

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9. TECHNICAL KNOW-HOW

DIRECTORS NAME

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.....
.....

EXPERIENCE (PROFESSIONAL/ACADEMIC)

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10. PROCUREMENT OF MACHINERY AND RAW MATERIAL

a) RAW MATERIAL:

DETAILS OF MATERIAL	QUANTITY			VALUE		
	LOCAL	IMPORT	TOTAL	LOCAL	IMPORT	TOTAL

b) Machinery

DETAILS OF MACHINERY	SOURCE OF SUPPLY			VALUE (000 VATU)
	LOCAL	IMPORTED	COUNTRY	

11. MARKETING

a) LOCAL BUYERS/TRADERS NAMES WITH ADDRESSES:

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b) BUYERS IN OTHER COUNTRIES WITH ADDRESSES:

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12. SALES

a) PROJECTED SALES FOR NEXT YEAR:

PRODUCTS	UNIT	QUANTITY			VALUE		
		LOCAL	EXPORT	TOTAL	LOCAL	EXPORT	TOTAL

b) ACTUAL SALES (PREVIOUS YEAR):

PRODUCTS	UNIT	QUANTITY			VALUE		
		LOCAL	EXPORT	TOTAL	LOCAL	EXPORT	TOTAL

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13. ENERGY CONSUMPTION

DETAILS UNIT	QUANTITY			VALUE		
	LOCAL	EXPORT	TOTAL	LOCAL	EXPORT	TOTAL
Electricity (000 KWH)						
Water (000 Litres)						
Gas (cu/ft)						
Fuels						
SOLID (Tonnes)						
LIQUID (000 L)						
TRANS (Tonnes)						
OTHERS						

14. INVESTMENT

a) FIXED ASSETS:

DETAILS	UNIT	QUANTITY	VALUE
LAND	Hectares		
BUILDING (INDUSTRIALS)	Sq. Meters		
RESIDENTIAL BUILDINGS	Sq.meters		
PLANT/MACHINERY	Number		
VECHICLES	Number		

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OTHERS			
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b)WORKING CAPITAL:

DETAILS	VALUE
STOCKS OF RAW MATERIAL	
STOCKS OF FINISHED GOODS	
STOCKS FOR SPARE PARTS OF MACHINERY	
CASH AND OTHER LIQUID ASSETS	
AMOUNT OWING FROM DEBTORS	
GROSS WORKING CAPITAL: (i)	
AMOUNT OWING TO CREDITORS: (ii)	
NET WORKING CAPITAL (Deduct (II) from (i))	

c) SOURCE OF FUNDS:

DETAILS	VALUE
PERSONAL CAPITAL	
PRIVATE BORROWING IN VANUATU	
PRIVATE BORROWING OUTSIDE VANUATU	
LOANS FROM COMMERCIAL BANK	
ADVANCES FROM BANK	
CREDITS FROM SUPPLIERS	
LOAN FROM AGRICULTURAL BANK	
VANUATU EQUITY BANK	
GRAND UNDER GOVERNMENT SCHEME	
TOTAL FUNDS AVAILABLE (= a+b)	

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15. OTHER INFORMATION:

a) Has any director or stakeholder been convicted within or outside Vanuatu of any serious criminal offense involving dishonesty?

If so, give details

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b) Has any director or stakeholder been sequestered or declared bankrupt within or outside Vanuatu?

If so, give details

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c) Have you acquired premises for your manufacturing enterprise? If not, what steps have been taken to acquire such premises?

Give details

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d) Have you already started your manufacturing operations?

If so, give date of commencement of your operations:

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e) If you are planning to set up a new operation, when do you expect to start your manufacturing operations?

Give expected date:

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16. Declaration

I solemnly declare that information given in the application is correct to the best of my knowledge and I have not tried to conceal anything.

NAME:

ADDRESS

DESIGNATION:

DATE OF APPLICATION:

SIGNATURE OF APPLICANT

Copy of Information to:

The Department of Industry, Montfort Street, George Pompidou, PMB 9030, Port Vila, Vanuatu

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FOR OFFICIAL USE ONLY

1. RECEIPT OF APPLICATION

FILE NO

DATE APPLICATION FEE

RECEIPT NO.....

SIGNATURE OF PERMIT OFFICER:

.....

2. REVIEW OF APPLICATION

OFFICER'S NAME:

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REMARKS:

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SIGNATURE:DATE:

3. OBJECTIONS (IF ANY)

NAME OF OBJECTING COMPANIES

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GROUND OF OBJECTIONS

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**4. DATE OF OFFICE OF DIRECTOR, DEPARTMENT OF
INDUSTRY MEETING:**

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**5. DECISION OF THE OF DIRECTOR, DEPARTMENT OF
INDUSTRY:**

APPROVED.....

DISAPPROVED.....

SIGNATURE OF THE DIRECTOR, DEPARTMENT OF INDUSTRY

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6. COMMUNICATION OF DECISION:

LETTER NO.....

DATE.....

7. LICENSE

LICENSE NO.....

DATE ISSUED.....